



OHIO VALLEY EMPLOYMENT RESOURCE
 WORKFORCE DEVELOPMENT BOARD
 MAY 6, 2024 – 9:00 AM
 LORI'S RESTAURANT, CALDWELL, OHIO

ANN BLOCK, WDB CHAIR
 PAMELA LANKFORD, WDB VICE-CHAIR

MINUTES

WDB Attendance:

Ann Block, Monroe County
 Tru Jorris, Monroe County
 Jeff White, Monroe County
 Mel Bragg, Morgan County
 Chuck Warner, Noble County
 Chasity Schmelzenbach, Noble County
 Jennifer White, Washington County

Others in Attendance:

Rebecca Safko, Fiscal Administrator, OVER
 Janell Comstock, Program Administrator, OVER
 Eleanor Smith, Business Outreach Specialist, OVER
 Evan Schaad, WCCC
 Felicia Pittman, Monroe CDJFS

Linn Yost, Washington County
 Sam Skinner, Washington County
 Jeff Smith, Area Wide
 Pamela Lankford, Area Wide
 Tony Huffman, Area Wide
 Stephen Carson, Area Wide

Kimberly Foreman, Morgan CDJFS
 Teiara Saling, Noble CDJFS
 Stephanie Canfield, Washington CDJFS
 David Hermann, WSCC

THE PLEDGE OF ALLEGIANCE TO THE FLAG was led by Board Chair Ann Block. Followed by Introductions made by everyone in attendance.

DRAFT MEETING MINUTES Motion 27-23 to accept the February 5, 2024, minutes. Motion by: Jeff White; second: Tony Huffman; motion passed.

ANNUAL ELECTION OF CHAIR AND VICE CHAIR Motion 28-23 to reappoint the existing Chair and Vice Chair. Motion by: Jeff White; second: Stephen Carson; motion passed. (Ann and Pam abstained)

Consent Agenda (Sent out by email prior to meeting; not copied for meeting)

- OVER Audit – low risk auditee, no findings
 - WIOA PY23 Unadjusted Performance Report Qtr 2
 - One-Stop counts January-March 2024
 - One-Stop Report January-March 2024
 - Combined County Report January-March 2024
 - Business Outreach Report
 - Career Navigator Report
 - Board Member Orientation Refresher – held March 18 virtually and today 8am in person.
- There were no questions or concerns voiced.

WIOA AREA #15 ACTIVITIES

- Recap of Career Connect Job Fair – At fairgrounds with ample parking, highly advertised, good turnout.
- Recap of In Demand Event – Switzerland; Noble and Caldwell school districts bused youth to the in-demand event. Activities included laying brick, driving semi, bending pipe. Representative Don Jones attended.
- Requested training and support report was presented showing the breakdown of expenditures on work experience, supportive services, training and OJTs (on the job trainings).
- Area expenditure report: 3 of the counties are already through youth carryover and 2 are through adult as well.

New allocation distribution was not yet available. **Motion 29-23 to move \$45K youth carryover from Washington to Morgan and to start the new program year with the existing allocations with distribution of new allocations at August meeting. Motion by: Jeff Smith; second: Jeff White; motion passed.**

- Area Monitoring Update – all area monitoring visits are complete and letters issued. No major issues, suggestions for improvements offered.
- Flood Recovery Efforts – businesses visited in Monroe; Morgan and Washington counties were visited and business services offered.
- Letters of Support for area partners:
 - 1) Jefferson County Community Action -working with prison population-Noble prison
 - 2) ARC Apprenticeship - \$42K in kind requested

Motion 30-23 to accept both letters and provide in kind if successful, but require 60 day reports for ARISE with clear deliverables. Motion by: Linn Yost; second: Stephen Carson; motion passed.

- Partner & Resource Room Updates

Monroe unemployment and resource room traffic down (similar in other counties), workshop calendar for participants. Conducted information event for Monroe employers. 3 adults completing and 1 DW

Morgan – hiring event for Mid Atlantic and Highland Oaks-low turn out but did get a hire, working with Morgan local for hiring events, In future Riverside Landing nursing home in a variety of positions. 8 summer youth (funding drastically cut for the TANF Summer program-formerly 16) Working with EMA =dispatching model in a shared manner – will work on proctoring tests and assisting in subsidizing training.

Washington – 7 of the 15 summer youth are 14 years of age. Career Connect job fair in April. STNA assistance in nursing homes, retention problems. Multiple incumbent contracts and several visits upcoming.

Noble – job fair w/employers, they interviewed the youth and both youth and employers ranked their choices. 225 Students at career day. Staff development outreach in the schools planned.

WCCC=7-10 grades career camp in Washington county. Students earn Marietta Bucks, career exposure to 10 fields.

Partnership w/WSCC in process technology. EMT basic classes started, looking into possibility of advanced, WSCC Occ and Physical therapy starting this school year. President Wood leaving.

BB2C integrating school leaders with local companies and two stem camps.

WORKFORCE DEVELOPMENT BOARD ROLES AND RESPONSIBILITIES

- Committee changes, listed on agenda.
 - RFP Committee Recommendation–One Stop Operator RFP– one application submitted from existing consortium. Qualitative recommendations returned to responder. More robust with quality benchmarks. **Motion 31-23 Motion to approve WDCJFS as consortium. Motion by: Chasity Schmelzenbach; second: Stephen Carson; motion passed.**
- Business Outreach Committee Update County level meetings with workforce staff, Neil and Business Resource Specialist. What will the changes be as BRN end = Ellie will be a full time employee and still be able to work with the employers but also working with GRIT for business and customers.
- GRIT Ad Hoc Committee-Update 2 meetings – a kickoff and a second to start to identify partners and resources in each county Identifying the available employers to match with kids having those interests
- One stop Certification-Washington County – need to schedule date tentatively in June
- Rebranding update – signage and products coming in and nearing completion.
- Vote on CCMEP Name Change Logo Contest: 2 entries for Opportunity 24 as a rebranding of the CCMEP youth program. Submitted by youth participants. Anonymous. A was good but too detailed. B was the winner (the 24) - other entry could be a flier. Suggestion to add a hard hat to the ladder. Opportunity Youth is the suggested name in the Stronger Workforce legislation.
- 1 Quarter Youth Contract Extensions **Motion 32-23 Motion to approve a one quarter extension for the youth contracts to allow ample time to respond to RFP. Motion by: Chuck Warner; second: Stephen Carson; motion passed.**
- Adult and DW contract extensions **Motion 33-23 Motion to approve a one-year extension for adult and dislocated worker contracts. Motion by: Jeff White; second: Chuck Warner; motion passed.**
- AOMC MOU for GRIT assistance **Motion 33-23 Motion to provide career assessment, coaching and follow up. Motion by: Jeff Smith; second: Mel Bragg; motion passed. Linn Yost abstained.**
- Employee Development Fund (IWT) was distributed listing all current year projects. **Motion 34-23 Motion to approve all listed. Motion by: Stephen Carson; second: Pam Lankford; motion passed. Jeff Smith, Jeff White and Tony Huffman abstained.**

ITEMS FOR NEXT MEETING: January - Joint WDB/COG for area planning followed by Recognition of Participants?

FUTURE MEETING DATES: Mondays, 8/5/24 and 11/4/24 at 9:00 am at Lori's Restaurant.

ADJOURNMENT: WDB Motion 34-23 to adjourn. Motion by: Jeff White; Second by: Stephen Carson. Motion passed.

Approved By: Paul Black
WDB Chair or Vice-Chair

Date: 8/5/2024