

SEPTEMBER 11, 2017 – NOON
OHIO VALLEY EMPLOYMENT RESOURCE
COUNCIL OF GOVERNMENTS MEETING
LORI'S RESTAURANT, CALDWELL, OHIO
Minutes

Attendance:

Carl Davis, Monroe County Commissioner
Tim Price, Monroe County Commissioner
Adam Shriver, Morgan County Commissioner
Mike Reed, Morgan County Commissioner
Tim VanHorn, Morgan County Commissioner

Ty Moore, Noble County Commissioner
Virgil Thompson, Noble County Commissioner
David White, Washington County Commissioner
Ron Feathers, Washington County Commissioner
Rick Walters, Washington County Commissioner

Others in Attendance:

Bill Long, WIOA Director, Monroe County Department of Job & Family Services
Vicki Quesinberry, Director, Morgan County Department of Job & Family Services
Ginger Bowen, WIOA Director, Morgan County Department of Job & Family Services
Mindy Lowe, Noble County Department of Job & Family Services
Tom Ballengee, Director, Washington County Department of Job & Family Services
Candy Nelson, Washington County Department of Job & Family Services
Rebecca E. Safko, Executive Director, Ohio Valley Employment Resource
Herman Gray, Jr., WDB Chair

- I. THE PLEDGE OF ALLEGIANCE TO THE FLAG was led by Virgil Thompson, COG Chair.
- II. DRAFT MEETING MINUTES **COG 1-17 Motion to accept the June 19, 2017 minutes as read. Motion by: Rick Walters; Second by: Tim VanHorn. Motion passed.**
- III. WORKFORCE DEVELOPMENT BOARD ROLES AND RESPONSIBILITIES
 - A. Regional Workforce Plan Update-Roll out event was held July 24th at the Noble County Fairgrounds Building from 9:30am – 3:00pm with presentation of the Plan by Thomas P. Miller and Associates. We also had guest speakers Karen Pierce of Working Partners® who presented on substance abuse in the workplace, and Doug Lumpkin, Deputy Director of the Office of Human Services Innovation discussed the Comprehensive Case Management and Employment Program.
 1. Discussion of action steps - The fully executed regional plan is available on the website (www.omj15.com) under the regional section. Within the plan, Attachment E is the implementation guide detailing the goals and strategies. The strategy 1.1 establishes a regional workforce innovation council. The WIOA15 WDB appointees to the group will consist of Chasity Schmelzenbach, Pamela Lankford and Connie Shriver. One of the first projects of this group will be to review the feasibility of a regional Business Resource Network concept to enhance our area's service to the business customer.
 2. Discussion of Sector Strategies, handed out was pages 13-16 of the regional plan, identifying that health care, energy (including transportation) are two of the three sectors we should initially focus on (third was broad-administrative and support and waste management and remediation services).
 - B. Allocation review – preliminarily approved state distribution to counties. At the prior meeting the actual allocations were in draft for both PY and FY. PY are now known and were distributed. **COG 2-17 Motion to accept the state distribution by county as reviewed. Motion by: Carl Davis; Second by: Rick Walters. Motion passed.**
 - C. Trend chart was distributed and discussed. The allocation for this program year is much larger than prior years for adult and DW and there is also a large carryover. The NEG28 grant, which ends this year, also serves an overlapping population. Therefore the counties were cautioned to actively outreach and find innovative ways to benefit the population.
 - D. Business Resource Network (BRN) – A description of the BRN program was distributed. BRN is a standardized business interview process to work with the employer customer, a sort of one-stop for employer needs, including workforce, economic dev, education and other resource partners. The BRN program has been operational in various forms in multiple other WIOA areas and have had successful 3rd party evaluation. WIOA15 has been asked to join. Currently the BRN program is operating through an

ARC planning grant. It is anticipated that BRN will be going for a full ARC grant, which will require an approximate 60/40 match. WIOA can be used as match, per ARC. **COG 3-17 Motion to allow each county adult/DW WIOA program operator to decide that county's participation independently. Motion by: Tim Price; Second by: Ty Moore. Motion passed.**

- E. One-stop Operator Update – Tom Ballengee. Partner participation is dismal. One-stops do not have specific one-stop staff, except one in WCDJFS. WCDJFS will be having a reopening 10/20 and 4 job fairs. The system is exploring digital marketing to reach our customer base.
- F. 1-Stop Certification continuation - This phase one is now being required for all satellite OMJs and is due 11/1/17. Dates scheduled for the certification visits are as follows: Noble County 9/13/17; Morgan County 9/25/17; & Monroe County 10/3/17 from 9:00am-2:00pm at each OMJ Center location. Phase One Certification Committee will consist of Herman Gray, Jr., Connie Shriver, Travis Stewart, and Jeff White.

IV. WIOA AREA #15 ACTIVITIES

- A. Area Expenditures as of 7/31/17 were presented and discussed.
- B. One-Stop counts April-June 2017 were presented and discussed. Morgan received kudos for the high customer counts. It was acknowledged by all partners that referral tracking needs to increase. This will help show value and hopefully increase partner participation.
- C. National Emergency Grant #28 Sectors – Washington/Morgan CAP has requested an additional \$25K **COG 4-17 Motion to award Washington/Morgan CAP the additional \$25K. Motion by: Rick Walters; Second by: David White. Motion passed. Mike Reed abstained.**

V. WORKFORCE DEVELOPMENT BOARD MEMBERS

Our WDB Chair, Herman Gray will be attending a statewide WDB Chair meeting in Columbus. He addressed the COG that he would lack to address the lack of state participation in the OMJ and asked for other concerns.

- A. Travis Stewart will be replacing Marc Manheim from Opportunities for Ohioans with Disabilities
- B. Sammy Hettinger will be replacing Tonya Kohler from MIBA Sinter for Business, Morgan County
- C. Vacancy- Business, Morgan County. Morgan reports they have a potential candidate.

COG 5-17 Motion to appoint Sammy Hettinger. Motion by: Ron Feathers; Second by: Tim VanHorn. Motion passed.

- VI. EXECUTIVE SESSION for compensation: 1PM; roll call held; 1:14 return, roll call held
COG 6-17 Motion for a 3% raise for both OVER employees. Motion by: Tim VanHorn; Second by: Tim Price. Vote held 5 opposed 4 in favor Motion failed.

COG 7-17 Motion for a 1% raise for both OVER employees. Motion by: Ty Moore; Second by: David White. Vote held 2 opposed 7 in favor Motion passed.

- VII. OVER line item Expenditures as of 6/30/17 and 8/31/17 with proposed July 1, 2017-June 30, 2018 budget
COG 8-17 Motion to accept the 191,000 budget with the reduction in payroll to the contingency line. Motion by: David White; Second by: Mike Reed. Motion passed.

VIII. FUTURE MEETINGS

- A. Future meeting dates 2/5/18 and 5/21/18 at Noon at Lori's Restaurant, Caldwell

- IV. ADJOURNMENT **COG 9-17 Motion to adjourn. Motion by: Tim VanHorn; second: Ron Feathers. Motion passed.**

Approved By: Virgil J. Thompson
COG Chair or Vice Chair

Date: 10-5-18