

OHIO VALLEY EMPLOYMENT RESOURCE
COUNCIL OF GOVERNMENTS MEETING

JAMES BOOTH, COG CHAIR
ALLEN FRALEY, COG VICE-CHAIR
REBECCA SAFKO, FISCAL ADMIN.
JANELL COMSTOCK, PROGRAM ADMIN



MEETING

MAY 6, 2024 – NOON

LORI'S RESTAURANT, CALDWELL, OHIO

Minutes

Attendance:

Diane Burkhart, Monroe County Commissioner
Mick Schumacher, Monroe County Commissioner
Allen Fraley, Noble County Commissioner
Ty Moore, Noble County Commissioner
(Noble Commissioners had proxy for Morgan Commissioners) Gary Saling, Noble County Commissioner
James Booth, Washington County Commissioner
Kevin Ritter, Washington County Commissioner
Charles Schilling, Washington County Commissioner
Morgan w/Director Burns listened virtually-non voting

Others in Attendance:

Rebecca Safko, Fiscal Administrator, Ohio Valley Employment Resource
Janell Comstock, Program Administrator, Ohio Valley Employment Resource
Eleanor Smith, Business Specialist, Ohio Valley Employment Resource
Jeanette Schwall, Director, Monroe County Department of Job & Family Services
Misty Wells, Noble County Department of Job & Family Services
Ann Block, Workforce Development Board Member
Michelle Brown, Washington County Department of Job & Family Services

THE PLEDGE OF ALLEGIANCE TO THE FLAG started the meeting, led by COG Chair, James Booth.

DRAFT MEETING MINUTES Motion 51-23 to accept the February 5, 2024, minutes. Motion by: Kevin Ritter; second: Ty Moore; motion passed.

ANNUAL ELECTION OF CHAIR AND VICE CHAIR Motion 52-23 to appoint Allen Fraley as Chair. Motion by: Ty Moore; second: Mick Schumacher; motion passed. (Allen abstained) Motion 53-23 to appoint Cecil Mayle as Vice Chair. Motion by: Kevin Ritter; second: Mick Schumacher; motion passed.

Consent Agenda (Sent out by email prior to meeting; not copied for meeting)

- OVER Audit – low risk auditee, no findings
 - WIOA PY23 Unadjusted Performance Report Quarter 2
 - One-Stop counts January-March 2024
 - One-Stop Report January-March 2024
 - Combined County Report January-March 2024
 - Business Outreach Report
 - Career Navigator Report
 - Board Member Orientation Refresher – held March 18 virtually and today 8am in person.
- There were no questions or concerns voiced over reports reviewed.

WIOA AREA #15 ACTIVITIES

- Recap of Career Connect Job Fair – At fairgrounds with ample parking, 84 employers, highly advertised, good turnout.
- Recap of In Demand Event – Switzerland; Noble and Caldwell school districts bused youth to the in-demand event. Activities included laying brick, driving semi, bending pipe. Representative Don Jones attended.
- Requested training and support report was presented showing the breakdown of expenditures on work experience, supportive services, training and OJT(on the job trainings).
- Area expenditure report: 3 of the counties are already through youth carryover and 2 are through adult as well. New allocation distribution was not yet available. Motion 54-23 to move \$45K youth carryover from Washington to

Morgan and to start the new program year with the existing allocations with distribution of new allocations at August meeting. Motion by: Charles Schilling; second: Mick Schumacher; motion passed. Discussion: ask CDJFS's to provide TANF portion of CCMEP expenditures in future along with GRIT.

OVER expenditure report was at 82% and proposed budget for 24-25 was \$1,400,888 Motion 55-23 to approve OVER expenditures and 7/1/24-6/30/25 proposed budget. Motion by: Mick Schumacher; second: Allen Fraley; motion passed.

New positions for GRIT handed out and discussed. Ellie would work with Stephanie for participants and businesses to align internship, work experience and OJT. Melissa would replace Michelle Hooper and assist as available. Motion 56-23 to approve hiring Ellie Smith and Melissa Fernandez and increasing Stephanie Schott's hours toward GRIT. Motion by: Allen Fraley; second: Kevin Ritter; motion passed.

- Auditor switch was explained – it is because auditor has had problems retaining staff and getting a peer review CPA firm; nothing about OVER.
- Area Monitoring Update– all area monitoring visits are complete and letters issued. No major issues, suggestions for improvements offered. Motion 57-23 to accentuate this timely achievement. Motion by: Kevin Ritter; second: Gary Saling; motion passed.
- Flood Recovery Efforts – businesses visited in Monroe; Morgan and Washington counties were visited and business services offered.
- Letters of Support for area partners:
 - Jefferson County Community Action-working with prison population-Noble prison
 - ARC Apprenticeship - \$42K inkind requested
 - Motion 58-23 to approve both w/inkind match. Motion by: Mick Schumacher; second: Charles Schilling; motion passed.

BOARD ROLES AND RESPONSIBILITIES

RFP Committee Recommendation-One Stop Operator RFP– one application submitted from existing consortium.

Qualitative recommendations returned to responder. More robust with quality benchmarks. Motion 59-23 Motion to approve WDCJFS as consortium. Motion by: Kevin Ritter; second: Gary Saling; motion passed.

- Business Outreach Committee Update County level meetings with workforce staff, Neil and Business Resource Specialist. What will the changes be as BRN end = Ellie will be a full time employee and still be able to work with the employers but also working with GRIT for business and customers.

Request from Gwen Stewart for Commissioners to accompany on outreach visits

- GRIT Ad Hoc Committee-Update 2 meetings – a kickoff and a second to start to identify partners and resources in each county Identifying the available employers to match with kids having those interests
- Vote on CCMEP Name Change Logo Contest: 2 entries – Commissioners did not want either.
- 1 Quarter Youth Contract Extensions and Adult and DW contract extensions Motion 60-23 Motion to approve a one quarter extension for the youth contracts to allow ample time to respond to RFP and also to approve a one-year extension for adult and dislocated worker contracts. Motion by: Diane Burkhardt; second: Allen Fraley; motion passed.
- Motion 61-23 to extend contract for AOMC payroll processing. Motion by: Charles Schilling; second: Kevin Ritter; motion passed.
- AOMC MOU for GRIT assistance- Motion 62-23 Motion to provide career assessment, coaching and follow up. Motion by: Allen Fraley; second: Gary Saling; motion passed.
- Employee Development Fund (IWT) were presented and discussed.

ITEMS FOR NEXT MEETING: January - Joint WDB/COG for area planning followed by Recognition of Participants?

FUTURE MEETING DATES: Mondays, 8/5/24 and 11/4/24 at noon at Lori's Restaurant.

ADJOURNMENT:

COG Motion 63-23 to adjourn. • Motion by: Charles Schilling; Second by: Mick Schumacher. Motion passed.

Approved By: _____



Date: 5/6/24