



**OHIO VALLEY EMPLOYMENT RESOURCE
WORKFORCE DEVELOPMENT BOARD
NOVEMBER 6, 2023 – 9:00 AM
LORI'S RESTAURANT, CALDWELL, OHIO**

**ANN BLOCK, WDB CHAIR
PAMELA LANKFORD, WDB VICE-CHAIR
REBECCA SAFKO, EXECUTIVE DIRECTOR**

MINUTES

WDB Attendance:

Ann Block, Monroe County
Tru Jorris, Monroe County
Jeff White, Monroe County
Laurene Huffman, Morgan County
Mel Bragg, Morgan County
Chuck Warner, Noble County

Nathan Lord, Washington County
Jennifer White, Washington County
Pamela Lankford, Area Wide
Tony Huffman, Area Wide
Travis Stewart, Area Wide
~~Stephen Carson, Area Wide~~

*absent
CB*

Others in Attendance:

Rebecca Safko, Executive Director, OVER
Michelle Hooper, Grants Manager, OVER
Janell Comstock, Grant Coordinator, OVER
Felicia Pittman, Monroe CDJFS
Sandy Doudna, OVESC

Kimberly Foreman, Morgan CDJFS
Teiara Saling, Noble CDJFS
Amanda Sutphin, Washington CDJFS
Evan Schaad, WCCC
Josh Hilliard, OOD

THE PLEDGE OF ALLEGIANCE TO THE FLAG led by Board Chair Ann Block. She requested a moment of silence.

DRAFT MEETING MINUTES – August 7, 2023, draft minutes were presented and reviewed. **WDB Motion 9-23 to accept the August 7, 2023, minutes. Motion by: Jeff White; Second by: Nathan Lord. Motion passed.**

Nathan Lord announced he will be resigning his position on the WDB due to increase in time and travel with his job. Amanda Sutphin, Washington County Program Operator/OMJ Supervisor, has resigned and is taking a position with OhioSE.

WIOA AREA #15 ACTIVITIES

- Area 15 Allocations and Expenditures as of 9/30/23 were presented and discussed. New spreadsheet format presented indicating an 18% spent areawide.
- Transfers below to approve to fully utilize funding (DW was for VR Headsets) and an additional 30K RESEA from state expiring state funding:

	Grant Description	Amount
Morgan CCMEP	PY21 CCMEP WIOA Youth Program	7,269.52
Noble CCMEP	PY21 CCMEP WIOA Youth Program	(12,655.71)
Washington CCMEP	PY21 CCMEP WIOA Youth Program	5,386.19
Washington CDJFS - Ohio Valley Employment	FY22 Dislocated Worker Program	(39,248.25)
FA Sub-Area - Ohio Valley Employment	FY22 Dislocated Worker Program	39,248.25

All formula funding expiring was fully utilized. **WDB Motion 10-23 for transfers to utilize funding and to accept the additional 30K of RESEA funding. Motion by: Jeff Smith; Second by: Jeff White. Motion passed.** Congratulations was extended to the Program Operators for utilizing the funding while almost \$4M was being returned by other areas.

- WIOA PY21 Annual Adjusted Performance and WIOA PY22 Q4 Preliminary Unadjusted Performance were presented. State was notified by the Department of Labor that, although our area is performing well, they will not be counting these due to the ARIES conversion and transition.
- One-Stop counts July-September 2023 were presented. Pamela Lankford inquired about the difference between this report and the performance reports above.
- One-Stop Report July-September 2023 was shared by Amanda Sutphin. They are looking at putting a cross-training binder together and having a training event in the spring.
- Combined County Report July-September was presented.

- Partner & Resource Room Updates were given.

WORKFORCE DEVELOPMENT BOARD ROLES AND RESPONSIBILITIES

- RFP Committee meeting-tentative dates needed prior to January 1st-committee is listed at the bottom of the agenda.
- Washington County-OMJ located at 311 3rd Street, Marietta, is open-state is rebranding so the certification is on hold.
- MOU Change 2023-2025 were reviewed and accepted by the partners. **WDB Motion 11-23 to approve the 2-year One-Stop MOU as presented. Motion by: Jeff Smith; Second by: Jeff White. Motion passed.**
- Building a Future-Ready Workforce Grant was discussed by Janell. A shorter update report was provided instead of the lengthy version previously emailed.
- Fresh Start Opioid Grant plan modification presented and discussed. **WDB Motion 12-23 to approve the \$82,000 budget as presented for recovery related support and VR workshops for those from recovery centers and correctional facilities needing re-entry and second chance services. Motion by: Jeff White; Second by: Tony Huffman. Motion passed.**
- Incumbent Worker Fund
 - Outstanding/In-progress contracts were presented.
 - Projects for approval below- **WDB Motion 13-23 to accept projects listed below totaling \$75,613.95. Motion by: Nathan Lord; Second by: Mel Bragg. Motion passed. Abstaining were Jeff Smith and Jeff White.**

WIOA Agency	Company	Training	Credential	# to be trained	Cost	WIOA Share of Cost	Training Begins	Training Ends
*Washington County DJFS	Marietta Electrical JATC	2023 Fall-Electrician's Apprenticeship	Marietta Electrical JATC	37	\$40,295.45	\$36,265.91	8/28/2023	12/31/2023
*Washington County DJFS	Marietta Health System	Marietta Health System and National Healthcare Association	Med Asst. Resident to Cert. Med Asst: various NHA cert Exam prep	10	\$111,622.16	\$13,123.76	11/6/2023	2/12/2024
*Monroe County DJFS	Monroe County Engineer	Belmont College	CDL Training	1	\$9,243.00	\$5,687.00	11/6/2023	12/12/2023
Monroe County DJFS	United Assoc Local 168 Apprenticeship Education Fund	Variety of skill sets-Adv refrigeration, Electric Controls, HVACR Basic Electricity/Troubleshooting, Comm. Bldg Plumbing, Welding Skills & certif's in multiple processes.	Local 168 JATC Plumbers & Pipefitters Marietta	16	\$22,819.20	\$20,537.28	1/8/2024	5/10/2024

- Business Outreach Committee
 - Business Outreach Specialist report was provided.
 - Incumbent Worker Training relabeling to Employee Development Fund
 - Prioritization of funding, handout 13, was provided. Topic was placed on hold until response from State on funding.
 - Request add'l 100K from state. Discussion was held and because of the success of the program the decision was made to increase the additional amount requested from the State. **WDB Motion 14-23 to request an additional \$200K of Special Project funding for incumbent worker training. Motion by: Pamela Lankford; Second by: Tony Huffman. Motion passed.**
- Letters of Support
 - Washington County Career Center, Industry Sector Partnership for Industrial Workforce
 - Appalachian Ohio Manufacturing Coalition, Continuation and Expansion of Manufacturing Industry Sector Partnership
 - Monroe County Appalachian Community Grant Program, Multi-purpose Ecotone Adventure Park, Mountwest Maritime Riverboat Pilot Simulator, and classroom training
 - Southeast JobsOhio: EDA Recompete Grant; to build advanced manufacturing supply chain and workforce resiliency throughout our Local Labor Market
- Collaborative Partnering
 - Tri-State ARISE Planning grant in collaboration with Pennsylvania, West Virginia and Ohio to address Registered Apprenticeships across state lines

WDB Personnel Committee requested to go into Executive Session. **WDB Motion 15-23 to go into Executive Session at 10:58 am, Reasons: Appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Motion by: Laurene Huffman; Second by: Jeff Smith. All WDB members in attendance roll called and affirmed. Motion passed.**

WDB Motion 16-23 to adjourn Executive Session at 11:40 pm, Reasons: Appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Motion by: Jeff White; Second by: Nathan Lord. All WDB members in attendance roll called and affirmed. Motion passed.

ITEMS FOR NEXT MEETING

FUTURE MEETING DATES:

Mondays, 2/5/24, 5/6/24, 8/5/24 and 11/4/24 at 9:00 am at Lori's Restaurant.

Other area events:

12/15 STEM Night presentation at Caldwell HS during basketball game

ADJOURNMENT: WDB Motion 17-23 to adjourn. Motion by: Tony Huffman; Second by: Travis Stewart. Motion passed.

Committees

<u>Executive</u>	<u>Personnel</u>	<u>Business Outreach</u>	<u>OMJ Certification</u>
Jennifer White - Washington	Laurene Huffman	Ann Block	Stephen Carson-Morgan
Chasity Schmelzenbach-Noble	Jennifer White	Neil Polk	Chasity Schmelzenbach-Noble
Stephen Carson-Morgan	Tru Jorris	Linn Yost	Ann Block-Monroe
Jeff White-Monroe	<u>Opioid Grant</u>	Gwynn Stewart	Heidi Comstock-WCCC
Ann Block-Monroe alternate*	Chasity Schmelzenbach	Felicia Pittman	<u>RFP Rating</u>
Pamela Lankford-Washington alternate*	Stephen Carson	Kim Foreman	Chasity Schmelzenbach
	Laurene Huffman	Teiara Saling	Stephen Carson
	Shawn Ray (Noble Cares)	Amanda Sutphin	Travis Stewart
	Pamela Lankford	Pamela Lankford	

Approved By: Ann Block
WDB Chair or Vice Chair

Date: 2/5/24